**Full Board Meeting Agenda** – *April 21, 2021 3:30 PM*

Supervisors in Attendance: Jennifer Casey, James Cook, John Barnes, Allen Moore, Ashantae Green

Supervisors Not in Attendance: None

Affiliate Members: Joshua Rosenberg, Tiffany Bess

General Public: via Zoom teleconference

**Call to Order:** *Chairwoman Casey opens the meeting at 3:31*

**Pledge/Moment of Silence:**

**Chairperson’s Remarks:**

**Public Comment:** *None*

**Agency Reports: Stephanie from Agency left flyer**

**Previous Board Minutes:** 1/20 Full Board, 3/17 Full Board, 4/7 Planning

*Nothing meeting minutes to vote on.*

**Treasurer’s Report:** Bank Account Update, approved 5-0.

*As of March 17th: 5 expenses (totaling $821.37) and no income. Pending transactions: Receipt for email accounts to John Barnes, Vistaprint payment for brochures, and Poster receipt Josh Rosenburg. Allen Moore provided Chairwoman Casey bank account information and EIN. Chairwoman Casey still needs photocopy of EIN.*

**Old Business:**

* 2021 Stewardship Week Celebration April 24 – May 2
	+ GWJ Soils Workshop/Tree Guild Demonstration – Josh Rosenberg
		- *Rosenburg has plants and still needs mulch and soil. Allen Moore and Josh Rosenburg will do Soils Workshop and will also do jar test. Presentation is to be 15 minutes.*
	+ Regeneration Park Announcement
		- *On Agenda for day’s festivities 3 times, Chairwoman Casey has open schedule so can help. Josh Rosenburg has board and easel.*
	+ Banner and raffle prizes– Ashantae Green
		- *Banner is ready for pickup, Ashantae Green will pickup today. Ashantae Green has looked to see if we can get anything online, but the lead time is not favorable for Saturday.*
		- *Raffle prizes: We could do plants. Tiffany suggested Apple Rabbit Compost could do little burlap bags of compost with a DSWCD button. 10 bags requested. Motion to reimburse Apple Rabbit Compost for minor expenses, approved 5-0.*
	+ Brochures/business cards/tabling items
		- *Business cards are available. Brochures are ordered and delivery date is Friday. Tabling items will be brought by Chairwoman Casey. We need to bring our own table: Allen Moore has 1 table and tent, and Tiffany Bess will bring a table. Moore to bring NRCS books, like pollinator books, for the tables.*
		- *Stewardship celebration directly after*
	+ Film Screening at Sun-Ray Cinema May 2 - Tiffany Bess
		- *3:30 PM - Kiss the Ground, this is the start of international compost awareness week. Tickets are $10 (need to confirm with Tim). DSWCD will get 25% of sales. Once Tiffany Bess makes flyers, she will put that proceeds are helping fund conservation efforts in Duval County.*
		- *Panelists: Mike or Chris Kelcourse with Sunshine compost, Tiffany, Allen Skinner, and Allen Moore as soil scientist is suggested as 4th. Motion to approve movie screening by Ashantae Green, approved 5-0.*
		- *Ashantae Green motions to approve $15 Facebook ad, approved 5-0.*
		- *Ashantae Green to work on press release and make sure it gets sent to everyone. List is an excel spreadsheet on Google Drive.*
	+ COJ Resolution – Allen Moore
* Cleanup with SJR – James Cook
	+ *This Saturday (4/24) at 9AM, White Harvest Farms is hosting a cleanup with St. Johns Riverkeeper of Moncrief Creek – Kelly Thompson is contact person. (DSWCD are already booked, so need to find out information on next one)*
* Other Reports:
	+ *Tiffany Bess requests that DSWCD declare May 2nd through 8th 2021 international compost awareness week. Approved 5-0.*
* Public Comment: *Phillip Miner and Lizzie Adams spoke and thanked DSWCD for meeting.*

**Committee Reports:**

* S-Line Regeneration Project
	+ Urban Ag Coordinator Position Interviews – John Barnes
		- *Raymond Deschler and Allison O'Donoughue was interviewed*
		- *Board and Affiliate Members voted on Allison O'Donoughue, John Barnes motioned to hire her, James Cook: second, approved 5-0.*
		- *John Barnes to make initial contact to Allison and to copy*
		- *James Cook motioned to add Allison O'Donoughue (Urban Ag Coordinator) an additional email address, approved 5-0.*
	+ MOU with COJ
		- *Urban Ag Person to go to LEED conference, need to approve $75*
	+ *John Barnes motioned to allow, approved 5-0.*
* 2021 Speech and Poster Contest - Allen Moore
	+ *Further discussion needed about funding request*.
* 2021 Start Farming Mentorship Program – Jennifer Casey
	+ Workshop #1 Juicy Roots Farm rescheduled to 6/5
	+ Workshop #2 White Harvest Farms 5/7 10am-12pm
	+ Compost Awareness Week Resolution – Tiffany Bess
	+ Congaree and Penn farm tour reservation
* Local Working Group – Paul Gleason, NRCS District Conservationist
* Other Reports: *None*

**New Business:**

* 2021 JEPB Funding Request
	+ *Chairwoman Casey sending draft*
* Other New Business: *None*

**Requests for Service:** *None*

**Public Comment:** *None*

**Board Member & Affiliate Comments:** *None*

**Next Planning Meeting:** May 5, 2021, Zoom

**Next Full Board Meeting:** May 19, 2021, Duval Ag. Extension Office

**Adjourn:** *Motion to adjourn by Supervisor Moore, approved 5-0*