

Duval County Soil and Water Conservation District
Wednesday, January 16, 2019 3:30 p.m.
Duval Agricultural Extension Office
1010 N. McDuff Ave, Jacksonville, FL 32254



Supervisors in Attendance: Allen Moore, Ed Wright, Hunter Anderson, Jennifer Casey, James Cook
Affiliate Members: John Barnes
Partners: Al Oliver (NRCS), Geoff Sample (SJRWMD), James Richardson (COJ EPB)
General Public: Myra Freeman

Meeting Called to Order: 3:35 pm

1. Minutes from last meeting

MOTION by Hunter Anderson to approve minutes from 12/19/18

SECOND by Jennifer Casey

IN FAVOR Unanimous

MOTION by Jennifer Casey to approve minutes from 12/28/18

SECOND by Hunter Anderson

IN FAVOR Unanimous

MOTION by James Cook to approve minutes from 1/8/19

SECOND by Allen Moore

DISCUSSION Name of notary is incorrect

MOTION TO AMEND by Jennifer Casey to approve minutes from 1/8/19 with notary's name changed from Ronald Ellis to Randy Ellis

SECOND by Ed Wright

IN FAVOR Unanimous

2. Chairman Opening Comments

a. Welcome to new members

b. Commendation of Shannon Blankinship for work on Annual Report

3. Partner Comments

a. Geoff Sample of SJRWMD – Asks board members what would be helpful for future updates. Discussion includes SJRWMD changes from Scott to Desantis administrations, educational initiatives, current events, information that affects the urban environment, water levels and rainfall. Mr. Sample reports that December was a wet month and that Duval County can experience a wide range of rainfall amounts. It is necessary to also look at neighborhood rainfall amounts. Mr. Sample requests one email address for DSWCD.

4. Treasurer Report

a. December expenses: \$86.72 (reimbursement Ed Wright for plaques/refreshments for Local Working Group meeting). Balance: \$2,183.31. Anticipated income: Envirothon

grant, donation from Allen Moore. Anticipated expenses: recognition for outgoing supervisors, web domain, business cards.

- b. Provides template for future business cards
- c. Requests Plan of Work Subcommittee meeting on 2019 budget

MOTION by Jennifer Casey to accept Treasurer's Report from 12/19/18

SECOND by Ed Wright

IN FAVOR Unanimous

5. Old Business

- a. COJ-EPB Grant Update – James Richardson
 - a. Overview of COJ EPB
 - b. Overview of grant received to benefit Envirothon and related ed programs
 - c. Update on grant distribution: 1st distribution – 1/31/19, 2nd Distribution 9/1/19, 3rd distribution 9/1/20.
 - d. Allen Moore to sign MOU as Chairman for DSWCD
 - e. Mr. Richardson will send W-9, MOU, check by mid-Feb
 - f. Questions from public – Myra Freeman: (1) Does COJ EPB receive federal funding? (2) Can you only enforce within the county? Answers from Mr. Richardson: (1) Yes, but also receives funding from a variety of sources including the city. (2) Enforcement is related to air, water, noise and odors and is only within the county.
 - g. Comment from partner – Geoff Sample will research the possibly of SJRWMD matching the grant from COJ EPB
- b. 2019 Urban Agriculture Conservation Initiative Grant Update – Allen Moore
 - a. Applied for \$50,000 Urban Permaculture 101 grant
 - b. Notification of recipients expected early February 2019
- c. 2019 Budget – Hunter Allen
 - a. Deferred to Plan of Work Subcommittee meeting

MOTION by Ed Wright to have Plan of Work Subcommittee meetings on the 1st Wednesday of each month at 3:30pm at Duval IFAS pending building availability

SECOND by Hunter Anderson

IN FAVOR Unanimous

6. USDA NRCS District Conservationist Report – Al Oliver

- a. 2019 EQUIP Applications eligible: seasonal high tunnel – 1, Active contract: Starratt Timber and Wildlife
- b. Government Shutdown effects
 - a. Employees are still working because of formerly appropriated funds. There is a possibility that when that funding ceases, employees will still be required to work.
- c. Question from board member – Jennifer Casey: Recognizing that there was not a successful EWP funding request after Hurricane Irma, can DSWCD obtain records from NRCS of successful EWP funding requests from 2007 and 2011 storms in order to prepare for possible future flooding events? Answer from Mr. Oliver- Yes. It is unclear why there was not an EWP request after Irma, but he will look for the requested information.

7. New Business

- a. Allen Moore to schedule Ethics training provided by COJ as part of a future Full Board meeting
- b. District Aid applicant
 - a. John Barnes welcomes all who wish to volunteer
 - b. Allen Moore suggests discussion of District Aid position at next Plan of Work Subcommittee meeting
 - c. Introduction of candidate(s) and decision to be made at next Full Board meeting
- c. Website will be managed by Hunter Anderson
- d. Facebook page will be managed by Jennifer Casey/Hunter Anderson
 - a. Jennifer Casey will make FB post about FL Prescribed Fire Awareness Week beginning Jan 27 with a mention of available cost-share programs
- e. Blog may replace Newsletter moving forward
- f. Shared files storage is tabled to a future meeting
- g. Bylaws
 - a. Chairman establishes a Bylaws Task-Force and appoints Ed Wright as Chairman
 - b. Ed Wright and John Barnes will meet before next Full Board meeting to provide recommended updates/revisions to board members
 - c. All board members are to submit proposed changes by 2/6/19
 - d. Discussion of Historian position
 - 1. The election of Historian as occurred on 1/8/19 should have been an appointment
 - 2. Allen appoints James Cook as Historian
 - e. Discussion of Public Relations position responsibilities going to Chair
- h. Other
 - a. Jennifer Casey notes requirement that SWCD treasurers be bonded according to new Supervisor's Handbook
 - 1. Ed Wright to research before Plan of Work Subcommittee meeting
 - 2. Discussion at Plan of Work Subcommittee meeting to include what can be done as we move toward compliance (receipt of bank statements, 2 signatures on checks)
 - b. Ed Wright wishes to provide New Supervisor Orientation at Special Meeting TBD with board preference being directly after a scheduled Full Board meeting
 - c. Allen Moore received extension for AFCD and NACD dues

MOTION by Jennifer Casey to pay AFCD minimum due on or before 1/30/19

SECOND by Allen Moore

IN FAVOR Unanimous

MOTION by Hunter Anderson to pay NACD \$100 payment on or before 1/30/19

SECOND by Ed Wright

IN FAVOR Unanimous

8. Committee Reports

- a. Local Working Group – no updates, need minutes from November meeting
- b. Envirothon
 - a. The Envirothon Committee will visit Diamond D site
 - b. John Barnes will make food arrangements

- c. Trophies to be discussed at next Plan of Work Subcommittee meeting
- d. Teacher/student workshop to be held on 1/26/19
- e. Dr. Scott Sowell helped to promote competition to DCPS schools and teachers
- f. Supervisors are requested to reach out and get volunteers to help with event
- g. Allen Moore to provide soil training
- c. Speech & Poster Contest
 - a. Allen Moore will check with Extension office about accepting poster submissions and use of auditorium
 - b. Entry Forms can be emailed to any supervisor or John Barnes
 - c. Jennifer Casey will update website and FB to provide NACD website resource recommendations to students
 - d. Hunter Anderson and John Barnes will coordinate on event details, judging, sponsorships
 - e. Jennifer Casey solicited participation from three schools and two potential judges/sponsors
 - f. Participating teachers will be considered for Conservation Teacher of the Year per criteria established in 2018
- d. Land judging – no update
- e. Affiliate membership
 - a. Allen Moore provided an Affiliate Questionnaire for discussion at next Full Board meeting

MOTION by Jennifer Casey to adjourn meeting

SECOND by Ed Wright

IN FAVOR Unanimous

Meeting Adjourned 5:40 pm

Agenda for Plan of Work Subcommittee meeting

- 2019 Budget
- District Aid position
- Bonding of Treasurer
- Envirothon trophies

Agenda for February 2019 Full Board meeting

- Update on Plan of Work Subcommittee meeting items
- Ethics training
- Shared file storage
- Bylaw Task Force recommendations
- New Supervisor Orientation
- Affiliate membership questionnaire
- Website domain and email accounts
- Business cards
- Recognition of former Supervisors
- Update on COJ EPB grant distribution