

**Duval County Soil and Water Conservation District**  
**PLAN OF WORK SUBCOMMITTEE**  
**Wednesday, February 5, 2020 3:30 p.m.**  
**Duval Agricultural Extension Office**  
**1010 N McDuff Ave, Jacksonville, FL 32254**



Supervisors in Attendance: Allen Moore, Hunter Anderson, Jennifer Casey,  
Affiliate Members: Antoinette Jones  
General Public- Ashantae Green-Envirothon Volunteer

Meeting Called to Order: 3:30 p.m.

1. Silent Prayer/Pledge of Allegiance
2. Opening Comments from the Chair –2020 Forecast Budget to expand the brand of DSWCD
3. New Assignment:
  - a. Supervisor A. Hunter & A. Moore will exchange treasury information at Publix at the Riverside area on Memorial Dr.
4. Jacksonville Science Fair Festival
  - a. DSWCD will be sponsoring this event and will address details at Feb 19<sup>th</sup> Full Board meeting
5. Annual Meeting in Ocala-TBA
6. Envirothon, A. Moore will bring PA system. Jennifer will get proper decimal for sound systems.
  - a. Envirothon Planning Meeting is at Jacksonville Arboretum on February 6, 2020 3:30-5:00pm.
  - b. Envirothon Training Workshop at UNF Nature Trails on Saturday, February 15, 2020
  - c. A. Green & J. Rosenberg will coordinate with Publix for lunches at Envirothon.
  - d. A. Moore will bring PA systems for Envirothon
  - e. J. Casey will provide H. Anderson the requirements for outdoor sound systems in case we decide to purchase one.
  - f. Mail letter of sponsorship to surroundings Soil/Water District A. Hunter
  - g. J. Casey will contact Jacksonville Zoo to invite their mascot “Salsa” to attend Envirothon.
  - h. J. Casey mentions that we might consider reaching out to the Jacksonville Zoo’s Project Wild team as future Envirothon volunteers.
  - i. A. Moore tallied students who registered for Envirothon and Speech and Poster Contest
  - j. Envirothon and Speech and Poster awards/ribbons will be ordered by A. Moore
  - k. Envirothon Website-A. Moore reimburse Scott for website
7. Laptop quotes for Supervisors will be provided by A. Moore

8. 200 each Promotional Materials- Envirothon, Annual Report, & District Soil/ Water
9. J. Casey tabled at the Jacksonville Zoo's Educator Open House on January 25<sup>th</sup> 2020, to promote the Speech and Poster/ Contest and Envirothon.
10. DCPS Green Champions- J. Casey spoke at the Green Champions meeting on January 29<sup>th</sup> to promote all DSWCD educational programs.
11. Need to consider a proclamation in honor of newly retired District Conservationist Al Oliver at next Full Board Meeting

Motion by Jennifer Casey to table at Tree Hill Butterfly Festival for \$42

Second by Allen Moore

In Favor Unanimous

MOTION by Jennifer Casey to hold a Special Meeting on Tuesday, February 11, 2020 at 3:30 at the Extension to address final preparations for upcoming educational programs

SECOND by Allen Moore

IN FAVOR Unanimous

MOTION by Jennifer Casey to reimburse Scott Sowell for Envirothon website and domain costs of \$124.80

SECOND by Allen Moore

IN FAVOR Unanimous

**Meeting Adjourned at 5pm**

Minutes taken by Antoinette Jones