**Full Board Meeting Agenda** – *March 17, 2021 3:30 PM*

Supervisors in Attendance: Jennifer Casey, John Barnes, Allen Moore, Ashantae Green (via Zoom)

Supervisors Not in Attendance: James Cook

Affiliate Members: Joshua Rosenberg, Tiffany Bess

Other Staff: Thea Baker, Karina Faison (via Zoom)

General Public: via Zoom teleconference

**Call to Order/Moment of Silence/Pledge:**

**Chairperson’s Remarks:**

**Public Comment:**

**Agency Reports:**

**Previous Board Minutes:** 1/20 Full Board, 2/17 Full Board, 3/3 Planning need approval

2/3 Planning and 2/17 Full Board are ready for approval

**Treasurer’s Report:** Submitted for the record, approved 4-0

**Old Business:**

* **Bank Account Update** – *Hunter Anderson spoke about getting Hunter off the bank account and adding Chairwoman and Allen Moore. Motion to meet March 26th at 9:30 AM, approved 4-0. Chairwoman and Hunter Anderson prefer to meet at Beach Blvd Branch Location. Hunter to hand over records and old treasurer reports, to potentially save at the Baldwin office.*
* **JEPB Final Grant Disbursement** – *Allen Moore mentioned no progress with online account. No funds can be disbursed until online account is set up.*
* **2021 Budget**
	+ *Chairwoman spoke about large carry forward balance from last year’s things undone due to COVID.*
	+ *Major sources income in 2021:*
		- *$5000 grant from JEPB*
		- *Sponsorships from businesses from events*
		- *NACD grant ($2500) – special this year*
	+ *Suggest to approve budget as is and note carry forward balance*
	+ *Discussion: None*
	+ *Motion to approve 2021 budget as submitted with revision about carry forward balance. Approved 4-0.*
* **2021 Supervisor Training:** *Supervisors watching videos on own*
* **2020 State Speech Poster Awards** – *Supervisor Moore mentioned that the large award had been received, smaller one still not received. Moore will reach out again.*
* **Website/Email Updates** – *Supervisor John Barnes mentioned the DSWCD is on Weebly.com which is $80 every 2 years*
	+ **Discussion***:*
		- *Barnes trying to set up emails to have supervisor 1,2,3. Weebly won’t let us use namecheap, have to use Google, Google is $75 per name per year. Chairwoman asks if we can have 1 and have it forwarded and Barnes suggests having 2.*
		- *Affiliate member Rosenburg suggests getting Wix for $150/year. Barnes tp look into switch hosting platform. Chairwoman requests that we preserve exact site because we don’t want to redesign.*
		- *Supervisor Greene suggests we redo our website anyways, with a little more “frazzle dazzle” and more resources. Greene seconds the idea to look into more feasible websites. WordPress is cheaper but you have to do all the work.*
		- *Chairwoman mentions that Weebly has been good because we don’t always have website-savvy board members. It needs to be easy for board members to make changes*
	+ *Hunter and James need to ensure last year’s minutes get on website*
	+ *Supervisor Barnes to ensure this year’s minutes on website*
* **Composting Resolution** – *Supervisor Green put together a composting resolution, which was emailed out. The person requesting the support letter (not a resolution) needs it by city council planning meeting tomorrow. Chairwoman states to send it as a personal letter as a DSWCD supervisor.*
* **JYW Cleanup/Regeneration Project Flyers** – *Apr 5th CPAC meeting at 5:30 PM*
	+ *March 20th Cleanup was canceled*
	+ *Tiffany to prepare flyers*
	+ *Motion to approve 30 colored copies @ 50 cents. Approved 4-0*
* **GWJ Soils Workshop April 24, DSWCD hosting**
	+ *10-1PM, then a community engagement activity right after (at 1 PM)*
	+ *It will be brief, not presenting anything*
	+ *Supervisor Green’s crew planning a block party*
		- *No money to allocate to event*
		- *Greene will let us know by the 04/07/21 meeting if we need to approve any budget items*
	+ **Discussion**: *Supervisor Green will be onsite, but at different area. Green to set up a meeting with Shanell and Dexter.*
* **2021 Stewardship Week April 25 – May 2 -** *Affiliate Member Tiffany Bess spoke on the 2 activities:*
	+ *Movie: “ Kiss the Ground” at Sunray. Indoors would be preferrable but now they have the outdoor drive-in. Bess stated that Sunray provided good treatment at past events, but we may have to pay for half the movie. Chairwoman states we applied for a free screening.*
		- *Dates discussed, May 2nd at 7 PM chosen*
		- *Panel:*
			* *Supervisor Allen Moore, as soil scientist*
			* *Affiliate Member, Josh Rosenburg, as permaculture expert*
			* *Affiliate Member, Tiffany Bess, as compost expert*
			* *Everyone to send recommendations for panel and also for moderator. Green states that she would love to moderate.*
	+ *Community engagement meeting at Regeneration Park site, Jax youth groups to provide food, they need to know what we have planned*
* **Cleanup with SJR** – *James Cook not present to discuss*
* **Envirothon Hike** – *Joyce states that there is no interest to date. Flyer has been created and sent to Duval schools and shared to others. Jim Forrester committed to doing some kind of training on the 1st, no matter what. Traditionally the Envirothon competition is the first Thursday in March. April 1st  was chosen so students wouldn’t miss school.*
	+ *Staff member Karina Faison to reach out to some people who may be interested, Allen requested her forward to him.*
	+ *Supervisor Green motions for a suggests a $10 small Facebook ad budget to sponsor events. Approved 4-0. Green to send Chairwoman a logo tonight.*

**Committee Reports:**

* **S-Line Regeneration Project**- *Joshua Rosenberg is working on plant list, then we give to city and they’ll note if they approve*
	+ *2 grants to Groundworks Jax, both perfectly suited, lead partner needs to be identified. Chairwoman to forward links to both, but we need to reach out to groundworks jax first*
		- *$3,000 minimum grant due Apr 23rd*
		- *USDA – $5000 minimum*
	+ *Home Depot Grant – Supervisor Moore to work on*
* **2021 Speech and Poster Contest** - *Extended deadline to May 3rd*
* **2021 Start Farming Mentorship Program**
	+ *Motion to allow Thea Baker to make decision on applicants. Approved 4-0. All supervisors and affiliate members to send finalists to Baker by 5PM tomorrow.*
	+ *Schedule:*
		- *1st workshop: Juicy Roots on biodiversity April 17th from 10-11:30, no bathrooms on this small homestead. We may want to look into a port-a-potty.*
		- *2nd workshop: May 8th from 10-12PM at White Harvest Farms on soil health and composting, led by Tiffany Bess and Allen Moore.*
		- *Congaree & Penn can’t guarantee a weekend, but if 45 days before date they don’t have commitments, they will charge $200 for a weekend. Backup plan is weekday in September*
		- *Diamond Dee on a Thursday or Friday morning in October*
	+ *Need to create Facebook group with participants*
* **Local Working Group** – *Paul Gleason, NRCS District Conservationist*
* Other Reports: *None*
* Old Business:
	+ *Area 2 meeting: 3 hour commitment. Location: John Barnes reached out to Congaree & Penn but it’s too expensive. Diamond Dee is another option. Barnes willing to run point on this, but doesn’t have access to farms.*
	+ *Poster Contest: Need people to judge. Local one is occurring no matter what, James Cook and Allen Moore running point on local one*

**New Business:**

* *Water Conservation Month Proclamation, Allen Moore motioned to approve, Ashantae Green second, approved 4-0.*
* *Volunteer of the month:*
	+ *Jim Tootle, forrester*
		- *Allen Moore motioned to approve, Ashantae Green second, approved 4-0.*

**Requests for Service:**

* Rhonda Gracie - UNF Botanical Garden Partnership
	+ *Josh Rosenburg and Ashantae Green toured UNF, noting green infrastructure in pond by Student Union. Pond is stagnant, so it could use some intentional plantings in front of pipe so it filters water and make live edge. Trees could also be planted, to transform watershed.*
* Regina Moment - Marietta Estates PUD concerns
	+ *Allen Moore provided consultation. She has some family property, there’s a subdivision either planned or under construction, she’s concerned drainage will affect her property. They looked at natural conditions vs artificial conditions. Nothing more needed beyond the consulting Moore provided.*
* Dorothy Gillette – Merritt Creek PUD concerns, requests update to 2019 letter
	+ *Ashantae Green motions approve new letter that was sent in email, just changing date and details from prior years. Second: Allen Moore. Approved 4-0.*
		- *Allen Moore to get 2 attachments to Chairwoman Casey*
* Florida Plastic Recycling – Water Conservation
	+ *Josh Rosenburg to follow-up*
* *Myra to email Thea about Environmental Summer Camp at UNF and Thea to provide contact*
* Florida Food Circle, applying for USDA grant for new farmers and ranchers, may be a way to support farming mentorship program. Deadline is March 25th.

**Public Comment:** *None*

**Board Member & Affiliate Comments:** *None*

**Next Full Board Meeting:** April 21, 2021, Duval Ag. Extension Office

**Adjourn:**