**Full Board Meeting Agenda** – *June 16, 2021 3:30 PM*

**Supervisors in Attendance**: Jennifer Casey (Chair), James Cook (Vice Chair), Allen Moore (Treasurer) via Zoom, John Barnes (Secretary) via Zoom, Ashantae Green (Historian) arrived 4:15 to establish in person quorum.

**Affiliate Members**: None

**Other Staff:** Thea Baker (District Aide), Alison O’Donoughue (Urban Ag Coordinator)

**Agency Staff:** Paul Gleason (NRCS), Stephanie (Extension Office)

**Call to Order:** 3:34 by Chairwoman Casey

**Moment of Silence/Pledge**

**Chairperson’s Remarks:** Successful week:visited Jazz at the Farm, held a watch party with some young students in the Wealth Watchers program (Kiss the Ground). Hoping to look at the annual scope of work since we’re halfway through the year to see if we’ve accomplished to date and what is left. No in-person quorum so everything will be general discussion.

**Public Comment:** None

**Agency Reports:**

* NRCS: Picked up 2 EQIP contracts for high tunnels and picked up 2 CSP contracts, one is a forestry contract and the other is a grazing contract both in Columbia County. Picked up a tree-planting contract, which is usually through EQIP. Plan for a Local Working Group meeting in November/ December. Paul Gleason to provide more information once received.Alison had requested a lap top and Paul Gleason tried but hasn’t received any feedback at this point.
* Extension Office: Lots of new programs and new personnel were described

**Previous Board Minutes:**  Jennifer to shoot a video of how to upload to website and send to Thea to send to John.

**Treasurer’s Report:**

* About $13,212 remaining in account. Need a better way to keep up with deductions.
* Discussion about bank, check signing, and Sun Biz.
	+ For Sun Biz, need to deactivate old name and create a new one. McDuff Avenue address is good. Section 2 Part A – need Jennifer’s and Allen’s address and information. Section 2 B can be left blank. Section 4 is where Hunter signs and says he no longer owns it. Motion to change name from Duval County Soil & Water Conservation District to Duval Soil & Water Conservation District.
		- Motion: James Cook. Ashantae Green - Second. Approved 5-0.
* Allen Moore ordered 40 checks.
* Allen Moore to send address to Jennifer.
* Government will deduct payroll taxes automatically due to company we’re paying to handle payroll
* Jennifer to provide check to sign, payroll report to Allison to give to Allen when they meet up
* Fiscal Year 2020 Annual Financial Report due June 30 – will be completed before deadline. Allen to provide some sort of copy.

**Old Business:**

* Cleanup with SJR June 20 at 10am – James Cook. We will share their link on our Facebook page. Jennifer to attend and share how it went.
* 68th Anniversary Event July 28 at 6pm
	+ Garden Club confirmed, who sent leasing agreement. Giving space for free as long as we list them as a title sponsor. DSWCD shouldn’t have to come out of pocked for anything as it will be a donation based event.
	+ Speaker Recommendations: Groundwork Jax or Anne Marie of Beaches Go Green.
	+ Allen requested we bring in someone from NRCS to bring expertise to what we’re doing in Jacksonville. Jennifer to reach out to grant contacts.
	+ Ticket price discussed. Free is general admission. $35 donation would cover food and drink ticket.
	+ Ashantae Green to email out flyer with recommended adjustments
	+ Acknowledging teacher of year last year and this year – Need plaques. Hunter will send the information on the plaques from 2 years ago – anticipate a 2 week timeline.
		- Ashantae Green - motion to approve cost of plaques for up to $150. James Cook – Second. Approved 5-0.
	+ Motion to have Thea be judge of conservation teacher of the year – James Cook. John Barnes - second. Approved 5-0.

**Committee Reports:**

* 2021 Area III Speech & Poster Contest - Allen Moore
	+ In communication with Clay County soil and water board, unclear what is going on with that. Plans to get that information to someone in Clay County this week. Allen hoping to find out more information by Friday. Mr. Clark of Clay County said if we submit electronically, he will make sure they get judged.
	+ 2022 Area Meeting: James Cook and John Barnes both interested in hosting the event. The meeting discussing the 2022 area is on July 1st, and there is general consensus that we’re interested in hosting next year.
* S-Line Regeneration Project – Alison O’Donoughue
	+ 60-day review – Tabled until next meeting.
	+ MOU with COJ – no response from COJ yet
	+ Workshop #1 – 17 attendees including us. Alan Skinner from soil life organics and Joshua Rosenburg talked about healthy soils. Breakfast provided from local bakeries, which was a good touch. Cleanup was performed before, working with Sierra Club which went well.
	+ Workshop #2 “Building a Bioswale” Sun, July 18 at 10am. SJR to attend. Talking to Emily of SJR tomorrow to get good ideas together. Soils and sod testing done by Alan of Soil Life Organics, allowed to share report with anybody. Soils at Alison’s house to be tested for heavy metals at lab. One week turnaround to receive report. Soil health where we’re putting bioswales is good, but concerns about where railroad was.
	+ Tabling supplies/storage – Motion to approve up to $200 – James Cook, second from John Barnes. Allen Moore to send link of his table to Allison. Approved 5-0.
* Start Farming Mentorship – Jennifer Casey
	+ Joshua Rosenburg to share his report at next meeting.
	+ Discussion about approaching next year as a partnership. It would be good to determine how much it would cost to actually do this meeting without volunteers.

**New Business:**

* None

**Requests for Service:**

* JUL request for speaker.
* Some follow-up requests since workshop and Allen will provide the information once it’s collected.

**Public Comment:**

**Board Member & Affiliate Comments:**

**Next Full Board Meeting:** July 21, 2021, Duval Ag. Extension Office

**Adjourn:** 4:46 PM