

**Duval County Soil and Water Conservation District**  
**FULL BOARD**  
**Wednesday, February 20, 2019 3:30 p.m.**  
**Duval Agricultural Extension Office**  
**1010 N. McDuff Ave, Jacksonville, FL 32254**



Supervisors in Attendance: Allen Moore, Ed Wright, Hunter Anderson, Jennifer Casey, James Cook  
Affiliate Members: John Barnes  
Partners: Al Oliver (NRCS), Geoff Sample (SJRWMD)  
General Public: Antoinette Jones, Jerry Gitchel

Meeting Called to Order: 3:35 pm

1. Pledge of Allegiance
2. Chairman Opening Comments
  - a. Welcome to general public
  - b. Interviews will be held with the two candidates for the District Aid position during today's meeting
3. Minutes from last meeting

MOTION by Hunter Anderson to approve Full Board minutes from 1/16/19

SECOND by Jennifer Casey

IN FAVOR Unanimous

MOTION by Hunter Anderson to approve Plan of Work Subcommittee minutes from 2/6/19

SECOND by Jennifer Casey

IN FAVOR Unanimous

4. Partner Comments - Geoff Sample, SJRWMD
  - a. Mr. Sample reports that January rainfall was above average and groundwater levels are high.
  - b. As one of 13 water conservation projects totaling \$1.2 million, SJRWMD has awarded Genuine Giant, LLC in Duval County \$198,735. Project is to install drain tile to augment existing tailwater recovery and addition of a surface water pump station for irrigation of rice, mayhaw trees, assorted fruits and vines, landscape nursery and hay.
  - c. SJRWMD requests help promoting current funding opportunities for Duval County. Response: If SJRWMD provides short description and a web link, DSWCD will promote this on our FB page.
  - d. The Envirothon grant cannot be matched by SJRWMD in its current form. However, individual teachers can apply for the Blue Schools grant to fund their Envirothon projects. We can consider future promotions of the Blue School grants for this purpose.
  - e. Mr. Sample requests one email address for DSWCD.
5. Interview with District Aid candidates

- a. Josephine Fuentes introduces herself as a recent graduate of Political Science at UNF. She wishes to work in to public sector eventually and feels that the experience she will gain in this position will help her with future career goals. She has 7 years of experience in administration. She is an advocate of recycling efforts and is passionate about working on environmental issues. She has served in a volunteer capacity for other organizations in the past and understands the responsibility. She feels comfortable with the one-year term and volunteering 5-10 hours per week. She is available evenings and weekends and can commit to attending our regularly scheduled meetings.
- b. The other candidate did not show for interview.

MOTION by Jennifer Casey to offer Josephine Fuentes the District Aid position

SECOND by Hunter Anderson

IN FAVOR Unanimous

- c. The Chairman will contact Ms. Fuentes to offer the position and discuss details
6. USDA NRCS District Conservationist Report – Al Oliver
    - a. 2019 EQUP Applications eligible: seasonal high tunnel – 1, Active contract: Starratt Timber and Wildlife
    - b. Benefits of prescribed burns and related cost shares
  7. Treasurer Report
    - a. January expenses: \$100.00 (AFCD dues). Balance: \$2,083.31. Anticipated income: Envirothon grant, donation from Allen Moore, Envirothon registration checks. Anticipated expenses: recognition for outgoing supervisors (\$89.96), web domain, Envirothon lunches, medals and ribbons, Speech and Poster Contest refreshments.
    - b. Provides 2019 Annual Budget

MOTION by Ed Wright to accept Treasurer’s Report from January 2019

SECOND by James Cook

IN FAVOR Unanimous

MOTION by Jennifer Casey to accept 2019 Annual Budget

SECOND by James Cook

IN FAVOR Unanimous

8. Old Business
  - a. Grant Updates – Allen Moore
    - a. COJ-EPB Envirothon Grant: Check expected, but not yet received
    - b. 2019 Urban Agriculture Grant: No proposals funded in the Southeast
  - b. Improvements for educational events
    - a. Will wait on speaker system until COJ EPB check received
    - b. Discussion of table cover options

MOTION by Jennifer Casey to purchase custom table throw for educational events at cost of up to \$200 after check received from COJ EPB

SECOND by James Cook

IN FAVOR Unanimous

- c. Social Media – Jennifer Casey
  - a. Prescribed Fire Awareness Week was promoted on FB in January with resources from Jon Johnson, Senior Forester and Annaleasa Winter, Wildfire Mitigation Specialist with Florida Forest Service
  - b. National Invasive Species Awareness Week will be promoted in February with resources from FL Invasive Species Partnership, Weed Wrangle Florida and First Coast Invasive Working Group
- d. Update to Bylaws – Will discuss at March Plan of Work Subcommittee meeting
- e. Local Working Group
  - a. Hunter Anderson will send November meeting notes to Ed Wright who will compile and prepare report before March Plan of Work Subcommittee meeting
  - b. LWG report and 2019 Scope of Work to be discussed at March Plan of Work Subcommittee meeting

9. New Business

- a. Area 2 AFCD Meeting
  - a. Will be held April 11, 2019 in Trenton, FL
  - b. Supervisors Allen Moore, Ed Wright and James Cook may be in attendance
  - c. Supervisors will carpool and registration fee is app. \$15 ea. and includes lunch

MOTION by Hunter Anderson to pay registration and fuel costs for Area 2 AFCD meeting

SECOND by James Cook

IN FAVOR Unanimous

- b. Soil and Water Stewardship Week to be celebrated April 28 – May 4
  - a. Jennifer Casey will draft a resolution on the 2019 theme “Life in the Soil: Dig Deeper” to be introduced by City Council members
  - b. City Council Member Sam Newby has agreed to sponsor the resolution again
  - c. City Council Members Ju’Coby Pittman and Danny Becton will be asked to co-sponsor the resolution in an effort to involve more council members

10. Committee Reports

- a. 2019 Teacher/Student Workshop Report – Allen Moore
  - a. 42 teachers and students attended the training
  - b. Receipts provided for \$26.45 in travel costs to be reimbursed
- b. 2019 Envirothon
  - a. John Barnes to coordinate food. Anticipated \$3.50 per student for lunch from Firehouse. Will confirm.
  - b. Anticipated attendance – 18 teams, 97 people
  - c. Volunteers – Joyce Miller will be not be able to attend. Igor Pertile will volunteer. Supervisors are invited to assist and arrive by 7:30 a.m.
  - d. Certificates – Allen Moore will prepare certificates to recognize volunteers. Jennifer Casey will prepare certificates to recognize student participation. Names will be blank for teachers to write in for their students. The Chairman will sign certificates on behalf of DSWCD. Allen Moore or District Aid will print certificates and prepare for distribution at event.
  - e. Registration deadline was February 7, 2019 but will be extended

1. \$25 check from Yulee High School provided to Treasurer for 1 team
  2. \$40 check from Hilliard High School provided to Treasurer for 1 team
  3. Anticipated checks from Frank Peterson for 1 team and Bishop Kenny for 5 teams
- c. 2019 Poster and Speech Contest on March 6
    - a. James Cook will assist Hunter Anderson in coordinating the program
    - b. Allen Moore was able to confirm the use of the Extension auditorium
    - c. Anticipated posters - 30+, anticipated speeches - 1
    - d. John Barnes will confirm participation by judges and sponsors recommended by Jennifer Casey and Ed Wright
  - d. Proposed April Full Board meeting agenda, pending COJ availability
    - a. 3:30-4:30 p.m. Regular board meeting, 4:30-5:00 p.m. Ethics Training (COJ), 5:00-6:00 p.m. New Supervisor Orientation (Ed Wright)
    - b. Allen Moore will contact COJ to request training and Extension office for use of building until 6 p.m.
  - e. 2019 Land Judging – Ed Wright
    - a. Date TBD immediately and event details to be discussed at March Plan of Work Subcommittee meeting
    - b. Two teams committed and two teams interested
11. Board Member Final Comments
- a. Jennifer Casey indicates need for future discussion on protecting the St. Johns River watershed from sewage sludge applications in South Florida
12. Public Comments
- a. Jerry Gitchel, CEO of Jacksonville Business Club, remarks on the diversity of our board in age and experience and encourages us to learn from each other. He offers an invitation to attend “Florida's Water: The Good, The Bad, & The Ugly” on Tuesday, March 5, 2019 at 6:00 p.m. ([jacksonvillebusiness.club/event-3121917](http://jacksonvillebusiness.club/event-3121917)).

MOTION by Jennifer Casey to adjourn meeting

SECOND by James Cook

IN FAVOR Unanimous

Meeting Adjourned 5:10 pm

#### **Agenda for March Plan of Work Subcommittee meeting**

- Educational competitions - final details
- Land Judging
- Local Working Group/2019 Scope of Work
- Bylaw Task Force recommendations

#### **Agenda for March Full Board meeting**

- Update on Plan of Work Subcommittee meeting items
- Soil and Water Stewardship Week Resolution
- Recognition of former supervisors
- Updates to website
- Review of Affiliate Members Terms/Questionnaire