

**Duval County Soil and Water Conservation District**  
**SPECIAL MEETING**  
**Wednesday, May 29, 2019 3:30 p.m.**  
**Duval Agricultural Extension Office**  
**1010 N. McDuff Ave, Jacksonville, FL 32254**



Supervisors in Attendance: Allen Moore, Jennifer Casey, Hunter Anderson  
Affiliate Members: None  
Partners: None  
General Public: Joshua Rosenberg, Tiffany Bess

Meeting Called to Order: 3:39 pm

1. EPB Grant
  - a. Expenses: Display tablecloth, trophies and plaques, certificates.
  - b. Future expenses to consider: Tabletop display (Jennifer will see what NACD has available)
  
2. Conservation Teacher of the Year Update
  - a. Josie will send applications to all teachers that participated in our 2018/2019 programs
  - b. Review of applications and a decision will be made at July 3 planning meeting
  - c. Will need a blog post about the winner
  
3. 66<sup>th</sup> Anniversary Celebration Update
  - a. Hunter will prepare a blog post for Anniversary on our ongoing work/accomplishments
  - b. Josie and Jennifer are compiling the invite list based on contacts of record and past attendees of Environmental Symposium
  - c. The newsletter list can be used if needed, but many of the contacts are outdated or are out of town – at this time no plan to include newsletter contacts
  - d. Josie will confirm food selection “Catering Bar Snacks #2”
  - e. Josie needs to check with Intuition Ale Works about mic/podium availability
  - f. Sponsors include Apple Rabbit Compost (\$100), Jacksonville Science Festival (\$100) and NativeJax (\$100)
  - g. Jennifer and Josie will work on a program that Allen will print and Hunter will work on stickers showing support for DSWCD
  - h. Envirothon resource leaders will be recognized at the event along with the 2019 Conservation Teacher of the Year
  - i. Tiffany Bess offers to help Jennifer prepare a new district brochure
  
4. Teachers Meeting – Discussion on need to engage with new teachers about our educational programs

MOTION by Jennifer Casey to host a meeting in August to treat area science teachers to coffee/snack and promote DSWCD programs including Land Judging Competition, Poster Contest, Speech Contest and Envirothon

SECOND by Hunter Anderson

IN FAVOR Unanimous

5. Website updates – Hunter is regularly updating the site with meeting minutes, blog posts and has freshened up the look of the site with new pictures
6. EWP Program Update – Allen provides draft of letter to Steven Woodard, Chief, COJ Emergency Preparedness Division with accompanying fact sheet and brochure
7. 2019 Plan of Operations
  - a. Reviewed Allen’s draft document and made minor revisions throughout
  - b. Jennifer needs the editable document to make the recommended revisions before the next full board meeting
  - c. Need further discussion on whether the 2018 Farm Bill should be one of our major focus areas OR be mentioned under part D “Conservation Technical Assistance to Landowners” - Allen will provide a document for review
8. Affiliate Membership – The application windows closes on June 30 and candidate applications will be reviewed and put to a vote at July 3 planning meeting
9. Envirothon Subcommittee Updates
  - a. Carlton Higginbotham will work on Envirothon brochure
  - b. Subcommittee recommended changing medals, changing lunches, the need for 3 portable restrooms at our 2020 Envirothon
  - c. Next Subcommittee meeting is Nov 7 at 3:30 p.m. at County Extension

MOTION by Jennifer Casey reimburse Allen Moore for mileage expense incurred for Envirothon workshop 2019 (rate \$.55/mile)

SECOND by Allen Moore

IN FAVOR Unanimous

10. Start Farming Panel – The fair will be Nov 7-17, so a tentative date for the Start Farming event will be Nov 5

Meeting Adjourned: 4:58 p.m.

### **COJ Ethics Training**

June 5, 2019 at City Hall

### **Next Full Board Meeting**

June 19, 2019 at 3:30 p.m. at the County Extension

Agenda: Agency partner reports, 66<sup>th</sup> Anniversary planning, August Teachers Meeting, 2019 Plan of Operations

### **Next Planning Meeting**

July 3, 2019 at 3:30 p.m. at the County Extension

Agenda – Conservation Teacher of the Year selection, Affiliate Member selection, permaculture grant discussion